

WINSHAM PARISH COUNCIL

MEETING OF WINSHAM PARISH COUNCIL TO BE HELD AT THE JUBILEE HALL
WINSHAM ON WEDNESDAY 2nd December 1998

Please note meeting will start at 8.00 p.m.

1. **Attendance and Apologies**
2. **Public Question Time**
3. **Minutes of Ordinary Parish Council meeting held on 7th October 1998**
4. **Matters arising from these minutes not covered elsewhere and any subsequent action taken/to be taken.**
 - a) Sports and Social Club - Request for new lease.
 - b) Parish Council Notice Board
 - c) Parish Leaflet
 - d) Security Cabins at Davies Close
5. **P.C. Roger Saunders**
6. **Mr. D. Esp (County Councillor's Report)**
7. **Mrs. S. Abbey (District Councillor's Report)**
8. **Amenities**
 - a) Sign for **NO Ball Games / NO Dogs** in small rec. ground
 - b) Play Equipment
 - c) Grass Cutting 1999
 - d) Hedge Cutting 1998/9
10. **Financial Matters**
 - a) Projected Spending against Income
 - b) Cheques to be drawn
11. **Planning Applications and Approvals**

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12. Cemetery

- a) Report on Bin Construction
- b) Approval of new Cemetery Regulations
- c) Future Plans for Cemetery

13. Highways

- a) General Highway Repairs
- b) Street Lighting

13. Correspondence

14. Jubilee Hall Report

15. Members Question Time/Observations

16. Date and Time of Next Meeting (6th January 1999)

Signed.....

P.A. GREEN

CLERK TO WINSHAM PARISH COUNCIL

WINSHAM PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL
MEETING HELD ON 2nd DECEMBER 1998 AT THE
JUBILEE HALL, WINSHAM

060 ATTENDANCE AND APOLOGIES

Those present:	Mr. C.J Slade	Chairman
	Mrs. R. A. Rose	Vice Chairman
	Mrs. H. Duke	
	Mrs. J. Gowers	
	Mr. G. Winter	
	Mr. K. Fowler	
	Mr. E. Partridge	
	Mr. J. Sullivan	
	Mrs. S. Abbey	District Cllr.
	Mrs. P.A. Green	Clerk

two members of the public.

Apologies were received from Mr. J. Aslett Parish Councillor, Mr. D. Esp County Cllr. and Mr. Dennis Shaw (Footpath Co-ordinator)

061 PUBLIC QUESTION TIME

Mr. Guy Crowdon (Neighbourhood Watch Co-ordinator) reported that he had attended two meetings on Police and the Community. He outlined to Councillors the future plans for policing the community.

A meeting of the neighbourhood watch co-ordinators was being held in his home on Tuesday 10th December.

The Chairman thanked Mr. Crowdon for attending and for the work that was being carried out.

062 MINUTES OF THE ORDINARY PARISH COUNCIL HELD ON 7th OCTOBER 1998.

The following amendments were made:

1. Mrs. J. Gowers name had been omitted from those attending, this was included.
2. The meeting held at Brympton Way, Yeovil on 16th October was the Partnership and not the Wessex Foundation.

These were then signed as a true record by the Chairman.

063 MATTERS ARISING FROM THESE MINUTES NOT COVERED ELSEWHERE AND ANY SUBSEQUENT ACTION TAKEN/TO BE TAKEN.

- a) SPORTS AND SOCIAL CLUB - REQUEST FOR NEW LEASE - The Charity Trustees to issue a new lease to the Sports and Social Club, this did not concern the Parish Council. The Chairman to inform the Sports and Social Club accordingly. Agreed by all present.

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- b) **PARISH COUNCIL NOTICE BOARD** - The Chairman had approached the company regarding a second notice board. These were hoped to be in situ by January 1st. It was agreed that the existing notice board could not last much longer and this needed to be sorted.
- c) **PARISH LEAFLET** - Draft copies of the Parish Leaflet had been circulated to Councillors, Mrs. S. Abbey and the Clerk. These were approved. Mr. Sullivan to order 400 copies at a cost in the region of £200.00. These should be ready to distribute before Christmas. Details from the Parish Leaflet was now on the South Somerset District Council Website. The Chairman thanked Mr. Sullivan for all the work he had carried out on this.
- d) **SECURITY CABINS AT DAVIES CLOSE** - These now been removed and skips were being used whilst work was being carried out at Davies Close.
- e) **WOODEN BIER IN CHARD MUSEUM** - The museum at Chard felt this was taking up too much room and were hoping the parish could house it somewhere else. Mr. Roper at Forde Abbey had been approached, and would be happy to install it in the new shop that will be opening in 1999. It would be used as a display stand for items on sale. The Council were not entirely happy with this situation, the Clerk to write to Mr. Roper to say it was to be discussed more fully at the January Council meeting. The Clerk to write to Warners at Cricket St. Thomas to enquire whether they were interested in displaying this at their new holiday complex. The Chairman to let the Clerk to have the contact name.

064 P.C. ROGER SAUNDERS

The Chairman reported that P.C. Saunders had hoped to attend this evening. However in his absence it was decided that the Clerk should contact him regarding the cars parking on the junction of Fore Street and Church Road. The Clerk to ask if it was possible to put cones on the corner as a deterrent.

065 MR. D. ESP (County Councillor)

Mr. Esp had sent his apologies and in his absence the Clerk read out his report, attached to the minutes.

066 MRS. S. ABBEY (District Councillor)

Crime and Disorder Act Audit Document, Mrs. H. Duke to see if Mr. Guy Crowden would be prepared to fill this in.

Crimes to be taken from postcode areas as opposed to beat areas from April 1999.

Grants available for millennium projects.

Concern expressed at trees being cut down at Cricket St. Thomas. This has been pursued by Mrs. Abbey.

The clerk to telephone Mrs. R. Ash inviting her to attend the Public Question time for the January meeting.

Mrs. Abbey left the meeting at this point 9.00 p.m.

067 AMENITIES

- a) **SIGN FOR NO BALL GAMES/NO DOG'S** in small rec. ground - this was in the planning stage.
- b) **PLAY EQUIPMENT** - Three pieces of play equipment had been chosen, pictures of these were shown to Councillors, they were a twin towers, whirley gig and small swing, costs to be attached to the minutes. The Parish Council to contribute approximately £7,500.

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It is possible to take out a loan through the Public Works Loan Board, will need to be applied for six months in advance. To apply to S.A.L.C in the first instance.

It was proposed by Mr. J. Sullivan and seconded by Mr. E. Partridge that this proceed. All in favour.

c) GRASS CUTTING AND HEDGE CUTTING 1999 - A sample specification for work to be carried out was produced. It was agreed that two prices should be obtained one for just cutting the grass and the second for cutting and collecting the mown grass.

Amendments to be made to specification, the following to be asked to submit a quote: B.E.

Powell of Tatworth, D.L.O Taunton, S.S.D.C and Mr. A.E. Partridge.

Mr. J. Sullivan to be contacted for further details. Quotes to be sent to the clerk and opened at the February Council meeting. All agreed to this.

068 FINANCIAL MATTERS

A) projected spending income/ PRECEPT 1999/2000- Figures produced by Mr. G. Winters showed the projected spending for the next financial year. It was proposed Mr. E. Partridge and seconded Mr. J. Sullivan that a precept be set for £7,500, all agreed.

Notification to be given to the parish at a later date of the proposed spending plans for the coming year.

Gillian Graham to be contacted by the clerk to say Parish Council will pay for the hire of the hall for the Fund Activity.

The following cheques have been drawn since the Parish Council meeting on 7th October 1998

000374	E.W. Partridge	Cutting hedge in Cemetery	£40.00
000375	A.E. Partridge	Extra Grass Cut	£124.00
000376	J. Sullivan	Parish Guide expenses	£12.70
000377	A.E. Partridge	Erection of iron fence in Cemetery	£935.00
000378	S.A.L.C	Parish Council Handbook	£36.00
000379	P.A. Green	Nov/Dec salary and Expenses	£307.56
000380	CANCELLED		
000381	L. Warry	Brackets for cemetery Railings	£52.88

069 PLANNING APPLICATIONS AND APPROVALS

The following applications were received:

98/02517/R13 - Erection of extension to provide toilets at Winsham Primary School, Winsham - No Objection

98/02485/TCA- Notification of intent to remove two and carry out surgery works to three Leyasii trees at Manor Farm Cottage, Back Street, Winsham for Mr. & Mrs. J.E. Aslett. No Objections

98/02486/TEA - Notification of intent to fix additional aerial/antennae to existing SWEB tower at Windwhistle Ridge. No Objections

98/02528/ADV - To display sign to be mounted on railings at small recreation ground in Winsham by Winsham Parish Council.

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The following planning application was approved:

98/02486/TEA Notification of intent to fix additional aerial/antenna to existing SWEB tower at Windwhistle Ridge.

The Clerk to contact Area West regarding the garage at number 1 Church Street being made into part of the house.

070 CEMETERY

- a) REPORT ON BIN CONSTRUCTION - Mr. E. Partridge to claim expenses for constructing the bin.
- b) APPROVAL OF CEMETERY REGULATIONS - The grave digger is not responsible for dressing the graves after burial. This is the responsibility of the family. Grave digger had been asked to leave an 18inch to two feet mound after burial, he agreed to this. It was proposed by Mr. J. Sullivan and seconded by Mr. G. Winter that the Council add £15 to the burial fee for a Plot Establishment Service. This would not be required for cremations.
- c) FUTURE PLANS FOR THE CEMETERY - To laydown roadway to cemetery in 1999.

071 HIGHWAYS

- a) GENERAL HIGHWAY REPAIRS - The clerk to write to the Highways again regarding the Flood water and Storm Water, it was felt if this was not done the Highways should be responsible for any damage that would occur.
A letter from the Highways saying that work would be carried out on dropping kerbs at the school and Jubilee Hall shortly.
- b) STREET LIGHTING - No further news on this - the Clerk to contact S.W.E.B

072 CORRESPONDENCE

All correspondence had been distributed and dealt with.

073 JUBILEE HALL REPORT

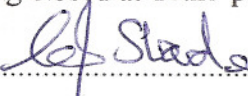
The hire of the hall to be increased to £60 per half year.
Booking Form for 1999 taken by the Chairman to complete.

074 MEMBERS QUESTION TIME/OBSERVATIONS

Overgrown hedges and trees in the parish of great concern to be put on the January agenda for discussion.

075 DATE AND TIME OF NEXT MEETING - 6th January 1999

The meeting closed at 10.25 p.m.

Signed.....

Date.....06.01.99.....

Graham

County Councillor's Report – Winsham Parish Council

1. I am sorry that I shall be unable to attend the meeting on Wednesday 2 December. I am leading a secondary school inspection in Wembley all week.
2. I am Chairman of the Crewkerne Town Study. The Parish Council will be aware of the government initiative to ask local authorities to undertake detailed studies of future public and road transport requirements. Somerset has a series of "corridor" and "town" studies which cover public and private transport, environmental and employment issues. It is intended that parish councils should be fully involved and put their viewpoints forward on a wide range of matters which include current problems with road maintenance, signing and provision of public transport.
2. The meeting of the Somerset County Council on 25 November considered many issues. Some main ones included: the need to get a fairer formula for funding of rural counties such as Somerset (a perennial) and the report of a Commission on Youth Disaffection and Community Safety. This report was agreed and the County Council are now bidding for various sources of funding available for combatting problems which include drugs and vandalism.
3. On my return from London next week I shall contact the Clerk to see if there are any matters that need to be pursued.

Derek Esp
County Councillor

Saturday 28 November 1998

	1998/99	1999/00	1999/00	2000/01
	B/Fwd	New	PLAN	Projection
INCOME				
Precept		7,500.00	7,500.00	7,500.00
Maintenance Grant		425.00	425.00	425.00
Customs & Excise VAT		4,500.00	4,500.00	
Cemetery Income		300.00	300.00	300.00
Bank Interest		100.00	100.00	100.00
Grant Play Equipment		12,150.00	12,150.00	
Donation Play Equipment		2,000.00	2,000.00	
Misc Income			0.00	
Loan Receipt		6,000.00	6,000.00	
	0.00	32,975.00	32,975.00	8,325.00
EXPENDITURE				
Admin				
Clerks fees		1,300.00	1,300.00	1,300.00
Clerks Expenses		240.00	240.00	240.00
Insurance		120.00	120.00	120.00
Audit commission		75.00	75.00	75.00
Jubilee Hall Man Committee		80.00	80.00	80.00
SALC		55.00	55.00	55.00
Cemetery rates		125.00	125.00	125.00
Election Costs		500.00	500.00	
Other Admin		100.00	100.00	100.00
	0.00	2,595.00	2,595.00	2,095.00
Grass Cutting				
Village Recreation Ground		920.00	920.00	920.00
Cemetery		1,820.00	1,820.00	1,820.00
Hedge Trimming		100.00	100.00	100.00
	0.00	2,840.00	2,840.00	2,840.00
Other Maintenance				
Pathway to cemetery	1,200.00		1,200.00	
War Memorial	1,000.00		1,000.00	
Rec Ground Fence	300.00		300.00	
Cemetery Maint		150.00	150.00	150.00
Fence Railings			0.00	
Path Resurfacing			0.00	
			0.00	
	2,500.00	150.00	2,650.00	150.00
Projects/Donations				
Play Equipment	1,600.00	18,400.00	20,000.00	
Bus Shelter			0.00	
Parish Guide		200.00	200.00	
Sreet Lights		500.00	500.00	
Donations		50.00	50.00	50.00
	1,600.00	19,150.00	20,750.00	50.00
Contingency		1,000.00	1,000.00	1,000.00
Loan repayment		1,500.00	1,500.00	1,500.00
VAT		4,375.00	4,375.00	
TOTAL PAYMENTS	4,100.00	31,610.00	35,710.00	7,635.00
ANNUAL CASH FLOW			-2,735.00	690.00
OPENING BANK BALANCE			3,000.00	265.00
CLOSING BANK BALANCE			265.00	955.00

PRECEPT NOTIFICATION FORM

1999/00

Local Government Finance Act 1992 (Section 41) - Parish/Town Council Precepts

From: WINSHAM PARISH Town/Parish

To: South Somerset District Council, being the Billing Authority for the said District

The Council of the above Parish hereby give you notice that in respect of the financial year beginning on the first day of April 1999, they will

require from you the sum of: £ 7,500 to meet the budget requirement of the Council

as calculated under Section 50 of the above Act. (Please refer to letter if precept £100,000 or more).

And they do accordingly hereby require you to levy the said sum as a Special Item of the Council Tax in the Parish.

The above sum will be paid in full on 8 April 1999 by a Bank Automated Clearing System payment

first payment £ 7,500 on 8 April 1999

and, if precept £100,000 or more, (please refer to letter)

second payment £ date to be arranged

Please arrange payment by: * a). a BACS payment, or

* b). ~~cheque (where BACS payments cannot be made)~~ payable to:

Name of payee: WINSHAM PARISH COUNCIL

and to be sent to (name and address of Clerk, Treasurer or Chairperson)

Approved
Signed at a meeting of the Parish/Town Council held on 2ND DECEMBER 1998

Signature: [Signature] * Presiding Chairperson/Clerk
3rd December 1998

Please return the completed form by 1 January 1999 to:

The Corporate Finance Section
(attn Mr M Blyth)
South Somerset District Council
Brympton way
Yeovil
Somerset BA20 2DS

* please delete as necessary