

Winsham Parish Council

Minutes of Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 13th May 2015 at 7:30pm

Present: Cllrs T Baxter, J Chance, N Eastick, M Haggard, R Miller, J Stevens, J Sullivan, and D Wallbridge

In attendance: Mrs Teresa Pinder Clerk to The Council, Sue Osborne District Councillor, Linda Vijeh County Councillor and 1 resident.

2848 APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Simkins.

2849 DECLARATIONS OF INTEREST

Cllr M Haggard declared a personal interest in the item regarding the Band Hut and Allotments.

Cllr D Wallbridge declared a personal interest in the Planning Item 15/01782/FUL.

2850 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON THE 1ST APRIL 2015

The minutes of the meeting held on the 1st April 2015 were approved as a correct and accurate record and were signed by the Chairman.

2851 PLANNING MATTERS

a) Applications

Application No: 15/01707/FUL

Applicant: Mr John Sullivan, Winsham Parish Council

Proposal: Replace 2 No. Windows on west (front) elevation (GR 337477/106351)

Location: The Jubilee Hall, Church Street, Winsham, Chard, Somerset, TA20 4HU

Resolved: No objection

Application No: 15/01782/FUL

Applicant: Mr Kevin Broome

Proposal: Demolition of existing single storey extension and erection of replacement single storey rear extension (GR 336589/105715)

Location: Ammerham Cottage, 1 Ammerham, Winsham, Chard, Somerset, TA20 4LA

Resolved: No objection

b) Planning determinations received from SSDC

Decisions were available to view at the meeting.

c) Plans and determinations received after the posting of the agenda

Application No 15/01917/FUL

Applicant Mr & Mrs Mills

Proposal: Demolition of existing conservatory and erection of two storey extension (revised application to 14/01789/FUL (GR 335240/106110)

Location: Leigh Lodge, Forton, Chard, TA20 4HW

Resolved: No objection

2852 ANNUAL RETURN FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2015 (SECTIONS 1, 2 AND 4)

Resolved:

- a) Section 1, the Accounting Statements 2014/15, of the Annual Return was approved.
- b) Section 2 of the Annual Return, The Annual Governance Statement, was discussed and approved.
- c) The Internal Auditors comments were noted.

2853 FINANCE

Resolved:

- a) The Council approved payment of cheques 322146 to 322154 totalling £1756.60
Proposed: Cllr M Haggard Seconded: Cllr N Eastick

- b) The Year End Financials were approved.
- c) The Council approved the Clerk attending a Cemetery Legal Compliance Course through SLCC at a cost to Winsham Parish Council of £50.

Proposed: Cllr M Haggard Seconded: Cllr R Miller

2854 THE BAND HUT AND ALLOTMENT SITE

Cllr J Sullivan updated the Council on the current position. A committee has been formed who agreed to call it Winsham Community Resource Centre. Larry Macey is the Chairman, Secretary is Terri Goodman and Treasurer is Mary Haggard.

Other items were discussed, including the new tenancy licence, allocation of allotments and further renovation work on the site and will be brought to a future meeting for agreement.

2855 STANDING ORDERS, FINANCIAL REGULATIONS AND COUNCIL POLICIES

Resolved:

- a) The Financial Regulations were reviewed and adopted.
- b) The Data Protection Act Policy was reviewed and adopted.
- c) The Complaints Procedure Policy was reviewed and adopted.
- d) The Policy for Seeking Legal and Technical Advice was reviewed and adopted.

2856 ASSET REGISTER

Resolved: Winsham Parish Council's Asset Register was reviewed and approved.

2857 WAR MEMORIAL

The War Memorial working party will look into contacting the appropriate people to obtain advice on the best way of cleaning the memorial.

2858 WINSHAM PARISH COUNCIL WEB SITE

Resolved: The Council agreed to have its own website separate from the Parish Website, following changes in legislation connected to The Transparency Code. A grant will be applied for from the National Association of Local Councils. The responsibility for taking this forward has been delegated to the Clerk and the Chairman.

2859 FORE STREET

Resolved: The Council agreed to put articles into the E-Letter and Parish Magazine highlighting the need to keep boundary hedges cut back to avoid growth impacting on the narrow road systems in the Parish. Cllr J Sullivan to report back at the next meeting.

2860 ITEMS FOR REPORT

- a) Amenities, (Lower Rec Play Equipment, Bus Shelter, War Memorial) Reports
Lower Recreation Ground Play Equipment, Bus Shelter and War Memorial
Dog bin to be replaced.
- b) Highways and Bus Services Reports
Highways and Bus Services
Cllr Baxter updated the council on the proposed cutbacks to the Saturday bus service.
- c) Cemetery, Footpaths, Styles, Rights of Way and Grass Cutting Reports
Cemetery, Footpaths, Styles, & Grass Cutting
Nothing to report.
Rights of Way
Cllr J Stevens updated the members on the current position on Rights of Way.
It was suggested that a Rambler Gate be installed at Leigh Lane from the District Council, which would be a re-model, the last in stock, so hopefully can be used and the signpost needs to be reinstated.
- d) Reports from member representatives on outside bodies
Cllr J Sullivan commented that the decision on the Planning application for the new windows for the Jubilee Hall is expected shortly.

- e) Press & Publicity, Web Sites, Welcome Pack
Nothing to report
- f) Clerk's report and correspondence
The Clerk announced that there would be a training session in Chard Guildhall on Saturday 4th July for all councillors and staff from 10.00 am to 3.00 pm at a cost of £20 per person, to include a buffet lunch. This will be a formal item on the June meeting Agenda for the Council to formally approve.
- g) The Annual Parish Meeting
Cllr Sullivan updated the Council on the current position for the Annual Parish Meeting being held on 19th May.

2861 QUESTIONS TO THE CHAIRMAN

Following the election of members, the items that deserve attention of the new council were suggested to be:

- Cemetery – Need to renew gate – perhaps reviewing the proposal for the Lych Gate. As well as other problems including allocation of space for ashes plots, removal of spoil heap and other maintenance issues including removal of certain shrubs.
- Maintenance of the War Memorial - Consideration needs to be given to renewed cleaning and definition of the inscriptions.
- Highways and bus services – Explore ways of protecting the bus services from further deterioration.
- Management Accounts – Establishment of a system that records Assets, Depreciation and maintenance and renewal liabilities.

2839 DATE OF THE NEXT MEETING: WEDNESDAY 3RD JUNE 2015

The meeting closed at 9.20 pm