

## Winsham Parish Council

Minutes of Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 4<sup>th</sup> March 2015 at 7:30pm

Present: Cllrs T Baxter, J Chance, M Haggard, N Eastick, R Miller, N Mode, J Sullivan, and D Wallbridge

In attendance: Mrs Teresa Pinder Clerk to The Council, Sue Osborne District Councillor, Linda Vjeh County Councillor and 2 residents

### PUBLIC FORUM

(a) Questions from Residents

A resident raised a question regarding the proposed planning application off Western Way with regard to parking, but at the present time no formal application has been submitted from the property developer to SSDC.

(b) District Councillor's Report

District Councillor Sue Osborne updated the council on recent issues.

(c) County Councillor's Report

County Councillor Linda Vjeh had previously issued a written report for February which has been issued to the members and is available on the Parish Council's website

### 2809 APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Simkins.

### 2810 DECLARATIONS OF INTEREST

Cllr M Haggard declared a personal interest in the item regarding the Band Hut and Allotments.

### 2811 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON THE 4<sup>TH</sup> FEBRUARY 2015 AND THE EXTRA-ORDINARY MEETING HELD ON THE 23<sup>RD</sup> FEBRUARY 2015

The minutes of the meetings held on the 4<sup>th</sup> February 2015 and the 23<sup>rd</sup> February 2015 were approved as a correct and accurate record and were signed by the Chairman.

### 2812 PLANNING MATTERS

a) Applications

**Application No: 15/00480/FUL**

Proposal: Alterations and extension of existing agricultural storage building. Temporary change of use to Use Class A1 (retail – to include the sale of guns and clothing) (GR 341615/109700)

Location: Unit D, Lower Coombe Farm, Roundham, Crewkerne, Somerset, TA18 8RL

Resolved: No objection

b) Planning determinations received from SSDC

Decisions were available to view at the meeting.

c) Plans and determinations received after the posting of the agenda

None

### 2813 FINANCE

Resolved: The Council approved payment of cheques 322136 to 322141 and direct debits totalling £1803.70.

Proposed: Cllr N Mode Seconded: Cllr M Haggard

### 2814 THE BAND HUT AND ALLOTMENT SITE

The transfer of the Band Hut and Allotment Site from SSDC to the ownership of Winsham Parish Council is now complete.

CLLr Chance updated the council on the current position and will be putting together a letter to put on the website and in the e-letter.

Investigations will be made into the possibility of obtaining grants from various organisations for the improvement of the allotment and Band Hut site.

The contractor who has been given the contract for the arboreal work spoke to the Council on the current position with regard to the hedge cutting/laying, following his and CLLr J Chance's advice received from Natural England.

The Parish Council agreed for the contractor to commence the arboreal work on 5<sup>th</sup> March 2015. CLLrs J Chance and N Eastick will inspect the field with the contractor on the 5<sup>th</sup> March and if no nesting birds are found the contractor will commence work.

Following discussions regarding the area around the Band Hut, the Council agreed to employ two local people to clear the area as soon as possible, at a maximum cost agreed by the Council.

Proposed: CLLr N Mode, Seconded: CLLr R Miller

### **2815 TRANSPARENCY CODE**

The Clerk reported on the recent changes for Councils with a turnover below £25,000, which affects Winsham Parish Council and outlined the future requirements. The Parish Council will complete the External Audit forms as previously, and will publish these on the Parish Council's website, together with all relevant financial documentation. Agendas and minutes will continue to be published and in addition details of some of the assets of the Council.

### **2816 MAY ELECTIONS**

The Clerk updated the current councillors on the election process for the elections being held on the 7<sup>th</sup> May 2015. Nomination packs were distributed and it was agreed to bring the completed forms back to the meeting on the 1<sup>st</sup> April. It would then be decided at that time who would hand deliver them to the SSDC's offices in Yeovil.

### **2817 RIGHTS OF WAY**

Resolved: The Council discussed and agreed the following course of action with regard to:

- (a) The obstruction of Path No CH 30/7, UID 9232 (Limekiln Lane)  
The Clerk, on behalf of the Parish Council, will contact The Area Warden of Rights of Way to report this issue.
- (b) The obstruction of gate on Path No CH 30/20, UID 9257 (Leigh Lane)  
CLLr N Eastick will contact the landowner to see what long term solution can be found.

### **2818 WAR MEMORIAL**

The cleaning of the war memorial was discussed and the Amenities Group will meet and report back at the next Parish Council meeting.

### **2819 FORE STREET**

The issue of incursions onto the road space in Fore Street was discussed and it was agreed the item will be put on the Agenda for the April meeting to discuss further.

### **2820 ANNUAL PARISH MEETING (MOOT)**

Resolved: The Parish Council agreed that the Annual Parish Meeting will be held on Tuesday 19<sup>th</sup> May at the Jubilee Hall.

### **2821 ITEMS FOR REPORT**

- a) Amenities, (Lower Rec Play Equipment, Bus Shelter, War Memorial) Reports

#### **Lower Recreation Ground Play Equipment**

The Council agreed to ask SSDC to undertake the Annual Playground Inspection and Playground Risk Assessment Service which will take place in the summer 2015.

#### **Bus Shelter**

Nothing to report.

### **War Memorial**

Nothing further to report

b) Highways and Bus Services Reports

#### **Highways and Bus Services**

Nothing to report

c) Cemetery, Footpaths, Styles, Rights of Way and Grass Cutting Reports

#### **Cemetery**

Unfortunately Will Jones isn't now able to undertake the grave levelling work due to ill health. It was proposed to investigate other alternatives.

#### **Footpaths, Styles, & Grass Cutting**

Nothing to report.

#### **Rights of Way**

Nothing further to report.

d) Reports from member representatives on outside bodies

Cllr J Sullivan reported that the Jubilee Hall has problems with the pillars outside, and that remedial work is being undertaken on an urgent basis. This will result in the Parish Council's notice board having to be moved temporarily. The Council agreed to obtain a new notice board similar to the ones used by the Hall, for the Parish Council's use.

Cllr M Haggard reported that the Sports and Social Club has had a window smashed which will be repaired shortly.

e) Press & Publicity, Web Sites, Welcome Pack

#### **Press & Publicity and Web Site**

Nothing to report

#### **Welcome Pack**

No new residents, although County Councillor Linda Vijeh asked for a Welcome Pack to show other Parishes in the area.

f) Clerk's report and correspondence

No further items to report.

### **2822 QUESTIONS TO THE CHAIRMAN**

None

### **2823 DATE OF THE NEXT MEETING: WEDNESDAY 1<sup>ST</sup> APRIL 2015**

The meeting closed at 9.24pm