

Winsham Parish Council

Minutes of The Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 1st October 2014 at 7:30pm

Present: Cllrs S Abbey, T Baxter, N Eastick, B Goodman, M Haggard, R Miller, N Mode, and J Sullivan
In attendance: Mrs Teresa Pinder Clerk to The Council, District Councillor Sue Osborne and 5 residents

PUBLIC FORUM

(a) Questions from Residents

None

(b) District Councillor's Report

District Councillor Sue Osborne updated the Council on recent events.

(c) County Councillor's Report

County Cllr Linda Vjeh's written report for September had been sent to members.

2744 APOLOGIES FOR ABSENCE

Apologies were received from Cllr J Chance.

2745 DECLARATIONS OF INTEREST

Cllr M Haggard, item 5, Band Hut and Allotment Site, as an allotment holder.

2746 THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 3RD SEPTEMBER 2014

The minutes of the meeting held on the 3rd September 2014 were approved as a correct and accurate record and were signed by the Chairman.

2747 PLANNING MATTERS

a) Applications

Application No: 14/04141/LBC

Applicant: Mr B Bell

Proposal: External alterations to include 3 No. Replacement first floor rear windows and replacement of cement render on west elevation and chimney with lime render. (GR 337576/146165)

Resolved: No objection

Application No: 14/04032/FUL

Applicant: Mr Edward Versluys

Proposal: Alterations and conversion of barn into 1 No. Dwelling with associated access and parking (GR 338526/107216)

Resolved: No objection

b) Planning determinations received from SSDC

Decisions were read out at the meeting.

c) Plans and determinations received after the posting of the agenda – None

2748 THE BAND HUT AND ALLOTMENT SITE

No response had yet been received from the Council's solicitor with regard to the revised draft contract, therefore the matter could not be moved forward at this time.

2749 FINANCE

Resolved:

a. The Council approved payment of cheques 322120 to 322124 and a direct debit totalling £1919.04.

Proposed: Cllr J Sullivan Seconded: Cllr M Haggard

- b. The Council approved the Financial Statement as at 30th September 14 and Bank Reconciliation as at 31st August 2014. Cllr R Miller was nominated to verify the accounts per Financial Regulations.
Proposed: Cllr S Abbey Seconded: Cllr J Sullivan
- c. The Council agreed the Depreciation Policy and the Clerk and Chairman will look at the figures to reallocate the 2014/15 budget prior to the next meeting, for approval by full council.
- d. The Council unanimously agreed to the Clerk attending CiLCA training in 2015 at a one third cost of £83.33 plus VAT with Tatworth & Forton Parish Council paying two thirds cost of £166.67 plus VAT.
Proposed: Cllr R Miller Seconded: Cllr N Eastick

2750 REMEMBRANCE SUNDAY REPRESENTATIVE

Resolved: The Council agreed that either the Chairman or Vice-Chairman will represent Winsham Parish Council at the Remembrance Sunday commemorations at the War Memorial.

Proposed: Cllr S Abbey Seconded: Cllr B Goodman

2751 STANDING ORDERS, FINANCIAL REGULATIONS AND COUNCIL POLICIES

Resolved:

- a. The Health & Safety and Lone Working Policy was reviewed and adopted.
- b. The Press & Media Policy was reviewed and adopted.
- c. The Terms of Reference – Working Parties was reviewed and adopted.
- d. The Statement of Internal Control was reviewed and adopted.
- e. The General and Cemetery Risk Assessments were reviewed and adopted.
- f. Item number 3(k) in the Standing Orders will be deleted with immediate effect.

Proposed: Cllr N Mode Seconded: Cllr J Sullivan

2752 FIRST AID CHAMPION – HEALTH & WELLBEING FUND

Resolved:

- a. The Council agreed to appoint Cllr R Miller as First Aid Champion.
Proposed: Cllr N Mode Seconded: Cllr S Abbey
- b. The Council deferred the decision on the First Aid Training from County Councillor Linda Vjeh's Health & Wellbeing Fund until the next meeting.

2753 ITEMS FOR REPORT

- a) Amenities, Rights of Way and Highways reports

Rights of Way

Cllr N Eastick updated the Council on the Footpath near to Forde Abbey and confirmed the signpost had been reported for repair.

Highways

Cllr N Eastick met with Gary Warren, Traffic Engineer, regarding the broken bollard by the war memorial. It was agreed that a wider base bollard would be installed, together with three line markings around the bollard extending down into Western Way. A request has also been made for the bollard to be a colour other than black, or for the bollard to have coloured reflective strips, which would be seen more easily.

Cllr Eastick asked for the following proposal to be considered by the Council.

Proposal:

To request Highways to put double yellow lines across the road in Western Way.

Proposed: Cllr N Eastick Seconded: Cllr M Haggard Vote: For 3, Against 3, Abstaining 2
Chairman's casting vote is against. Therefore the motion failed.

An Amended Proposal was then put to the Council:

To request Highways to paint a new white line with "No Parking" written inside, along the entrance to Western Way, opposite the War Memorial.

Proposed: Cllr B Goodman Seconded: Cllr S Abbey Vote: For 7, Against 0, Abstaining 1

Amenities

Nothing to report

b) Cemetery Report

The Council have received compliments about how the cemetery is looking, so a big thank you to the volunteers for helping to tidy it up. The top soil has been delivered for the levelling of the graves. As some of the monuments are unstable, they will need to be taken down in due course.

c) Reports from member representatives on outside bodies

Cllr J Sullivan updated the Council on the repairs currently being undertaken at the Jubilee Hall, including the windows, new stone plates and signs on the walls and new notice boards.

d) Clerk's report and correspondence

No other correspondence received since the posting of the Agenda.

2754 QUESTIONS TO THE CHAIRMAN

The Chairman was asked about the maximum number of councillors that Winsham Parish Council should have. The Clerk confirmed that the Council is currently full at 9.

2755 DATE OF THE NEXT MEETING: WEDNESDAY 5th NOVEMBER 2014

The meeting closed at 8.45 p.m.

DRAFT