

Winsham Parish Council

Draft Minutes of The Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 6th November 2013 at 7:30pm

Present: Cllrs. S Abbey, T Baxter, B Goodman, M Haggard, R Miller, N Mode and J Sullivan

In attendance: Mrs Teresa Pinder, Clerk to The Council

Apologies: Linda Vjeh - County Councillor

PUBLIC FORUM

(a) Questions from Residents

None

(b) District Councillor's Report

Cllr Sue Osborne gave her report.

- Amendments for the local plan are going through. The Local Plan will go out to consultation on the 28th November.
- Budgeting – Council Tax Reduction Scheme grants will be passed straight on to Parish Councils as last year. Central Government is aware of rising bills and may introduce precept caps in the future.
- Rate Reduction - With the devolvement of business rates to District Councils, SSDC has set up a steering group to organise their administration.
- The Council Tax Reduction Scheme is being monitored, with not many hardship requests seen to date.

(c) County Councillor's Report

Cllr. Vjeh had sent her apologies, although the County Councillor had submitted a written report to the meeting which the Vice Chairman summarised, and a copy is attached.

2594 Apologies for Absence

Apologies received from John Chance.

2595 Declarations of Interest

Declarations of interest received:

Item 10 Parish Office – Cllr J Sullivan as Chairman of the Trustees of the Jubilee Hall and

Item 6 The Band Hut and Allotment Site – Cllr M Haggard as an allotment holder

2596 The minutes of the meeting held on 2nd October 2013

Resolved: To approve the minutes as a correct and accurate record

Further to the minutes, the Council offered a vote of thanks to Wayne Dowell for his public service in removing a fallen tree by the bridge.

2597 Co-option of New Member

Resolved: To co-opt Nigel Eastick to the Council

Proposed: Cllr S Abbey Seconded: Cllr M Haggard

Cllr Eastick signed the Declaration of Acceptance of Office.

The council now has its full complement of councillors.

2598 Planning Matters

- a) Applications - None
- b) Planning determinations received from SSDC - None
- c) Plans and determinations received after the posting of the agenda – None

2599 The Band Hut and Allotment Site

Cllr Osborne updated the council on the present situation.

The council are awaiting a response to recent correspondence from SSDC. Upon receipt, the options will be presented to the Council for discussion on the way forward.

2600 Parish Plan

Cllr Mode updated the members on the current position.

There have been 189 responses, which is more than 50% of the parish. All the data has been collated and tabulated.

Next steps:

- a) Statutory authorities will be consulted to establish what they would expect and require from a Parish Plan - Cllr Osborne suggested speaking to the Neighbourhood Officer, Paul Phillpot, for further guidance.
- b) A preliminary analysis of the data will be undertaken to pull out the highlights for presentation at the next meeting.

It was agreed that Distributors should now destroy the input data sheets for total anonymity.

2601 Report for Parish Magazine

As no reports have been sent to the parish magazine from any councillors, Cllr Sullivan will write an article of 250-300 words commenting on the minutes of the council meeting which he will publish on the website. If this is received favourably it may then be sent to the Parish Magazine for publication.

2602 Standing Orders, Financial Regulations and Council Policies

The committee have reviewed the new model standing orders and made appropriate changes.

Resolved: Unanimously agreed to adopt the new model Standing Orders, subject to a definitions being added, and any grammatical/numerical amendments.

2603 Parish Office

The council received an update on the current position with details of the proposed expenditure.

- a) Hire Agreement £360 per annum, £30 per month
- b) Chubb safes Profile 25, 60 minute Fire Filling Cabinet 2 Drawer - £586.00
- c) Mersey Black Post Box for external wall - £39.99
- d) Key Safe as already held by the Hall Committee - £22.00
- e) Laser Printer/Scanner - £70 approximately
- f) Telephone at £19.99
- g) 2 Drawer normal filing cabinet - Bisley Metal 2 drawer filing cabinet £42.99 including VAT
- h) Contingency of £100.00 for ad-hoc costs, i.e. installation of Post Box etc.

Resolved: The Council unanimously agreed to the above expenditure for the set up of the Parish Office

2604 Finance

Resolved: Council unanimously approved payment of cheques 322064 to 322069 per the Approval of Payments list.

Resolved: Council unanimously agreed to the SLCC membership for the Clerk, being a third cost of £27.

Resolved: Council unanimously agreed to transferring the current bank accounts from Santander to Lloyds Banking Group.

Resolved: To increase the number of signatories from 3 to 4 with the addition of Cllr B Goodman

Proposed: Cllr J Sullivan Seconded: Cllr R Miller

The clerk will email individual councillors for the account opening details required.

2605 Precept

The council have not yet received details from SSDC, therefore, discussion has been pushed forward to the next meeting.

2606 Items for Report

(a) Amenities, Rights of Way and Highways reports

The Cllr Mode read a report from John Gapper on Rights of Way which was updated by Cllr Abbey.

It was mentioned that the meadow stile exit was broken and Cllr Eastick will mend it shortly. As James Goddard owns the field, he will be informed of this.

Broadenham Lane improvements will not be done until the Spring.

Highways – The council received an update from Cllr Mode about the current roads that are causing concern in particular the collapsed road in Purtington. Cllr Abbey raised concerns about the hedge that has fallen into the road at the Forde Abbey T-Junction.

(b) Reports from member representatives on outside bodies.

None

(c) Clerk's report and correspondence

The Clerk reported that she had attended both The Essential Clerk Part 1 and Part 2 Courses.

Correspondence

No correspondence received.

2607 Questions to the Chairman

Winsham ladies enjoyed a 9 goal win at home to Taunton Town Development in division two of the Somerset women's league.

Congratulations ladies on a great victory.

Date of the next Meeting: Wednesday 4th December 2013

DRAFT