

# **WINSHAM PARISH COUNCIL**

**Minutes of the Annual General Parish Council meeting held on 7<sup>th</sup> May 2008 at the Jubilee Hall, Winsham, at 8-30 p.m.**

## **1666 ATTENDANCE AND APOLOGIES**

Those present: - Mr Roger Beer Chairman 2007/08  
Mrs Hazel Duke  
Mr Peter Harper  
Miss Trish Baxter  
Mrs Stella Abbey  
Mrs Maxine Douglass  
Mrs Mary Haggard  
Mr Andrew Partridge  
Mr John Gapper  
Parish Clerk: Mrs Elaine Willis.  
Apologies: Mr Robin Munday  
Mr Tony Shire

## **1667 ELECTION OF CHAIRMAN**

Mr Roger Beer was proposed by Mrs Stella Abbey and seconded by Mrs Mary Haggard. There were no other nominations. Mr Roger Beer was duly elected for the coming year.

## **1668 ACCEPTANCE OF OFFICE**

Mr Roger Beer duly signed his 'Declaration of Office', witnessed by the Clerk.

## **1669 ELECTION OF VICE CHAIRMAN**

Mrs Hazel Duke was proposed by Mrs Mary Haggard and seconded by Mr John Gapper. Mrs Hazel Duke was elected for the coming year.

## **1670 ALLOCATED RESPONSIBILITIES**

- a) Representative on the Jubilee Hall Committee- Mr Maxine Douglas
- b) Representative on the Recreation Ground Committee. - Mrs Stella Abbey.
- c) Charity Trustees – Mrs A Rose and Mr C Slade
- d) SALC representatives – Mr John Gapper.
- e) Cemetery Officer - Mr Andrew Partridge
- f) Amenities Officer – Small Rec./Play Equipment-Mr Andrew Partridge
- g) Responsible Financial Officers - The Clerk
- h) The Internal Auditor-Mrs Mary Pye
- i) Highways Officer - Mr Peter Harper
- j) The Tree Warden – Mr G Peacock
- k) The Planning Committee Mr Peter Harper, Mrs Hazel Duke, Mr Roger Beer, Mrs Mary Haggard, Mr John Gapper & Miss Trish Baxter.
- l) Footpath Officer –Mrs Stella Abbey & Mr John Gapper
- m) Management of Parish Web Site – Mr John Sullivan
- n) Neighbourhood Watch Co-ordinator – Mrs Hazel Duke.
- o) Emergency Planning Officer – Mr Roger Beer.

- p) Grievance & Disciplinary Panel. It was decided to appoint a panel only if the need arose, i.e. in case of dispute with the Clerk.
- q) Appeal Panel. It was decided to appoint a panel only if the need arose, i.e. in case of dispute with the Clerk.
- r) Allotments Officer – Mrs Stella Abbey

**1671 ANY OTHER BUSINESS**

None

**1672 Dates for Annual General Meeting 2009 - 6<sup>TH</sup> May 2009 at 7:30**

Signed.....Date.....